

**Friends of Grahamstown and District
Development (FOGADD)**

Registered Charity Number: 1093339

Accounts

Year ended 31 March 2019

FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

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FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

Legal and Administrative Information

This is a fundraising charity set up under a Trust Deed dated 16 January 2002 and Supplemental Deed dated 8 July 2002. The objects of the charity are to promote the advancement of education, health, welfare and sporting developments in Grahamstown and the surrounding region of the Eastern Cape, South Africa.

Trustees and Governance

Name of Trustee	Dates during which the named trustee acted if not for the whole period	Name of person or body entitled to appoint any charity trustee
Prof C Megone (Chair)		Trustee resolution
Mr C Iley (Treasurer)		Trustee resolution
Mrs A Hall		Trustee resolution
Mrs C Harvey		Trustee resolution
Mr M Lamb (Secretary)		Trustee resolution
Mr C Law		Trustee resolution
Mrs S Law		Trustee resolution
Mrs C Mallett		Trustee resolution
Prof D Matravers	Appointed 26 March 2019	Trustee resolution
Mrs D Megone		Trustee resolution
Mrs C Smith		Trustee resolution

11 trustees are appointed by resolution of the existing trustee body.

Activities and Achievements

Overview

FOGADD continues to support education and welfare projects in the Eastern Cape of South Africa, specifically in the Grahamstown area. During the financial year ended 31 March 2019 there were three full meetings of the UK trustees, whilst in South Africa there was one meeting of the Watch Committee and a selection meeting of the Scholarship Committee. All committee members both in UK and SA remain volunteers, and all fund-raising is carried out on a voluntary basis. At the end of this financial year we were pleased to appoint Professor Derek Matravers to the Trustees by Trustee resolution. Derek is a Professor at the Open University in the UK but has strong links to Grahamstown, including most recently a stay of three months (with his partner Jane Collins), as Hugh Le May Fellow at Rhodes University. We would once again like to thank Mrs Margie Keeton for monitoring our activities in Grahamstown.

i) Fund-raising

In the UK this year we are pleased to report that there was a significant increase in our regular donations to £10,240 from £7,336. This was due to a number of new supporters following an initiative by trustees to broaden our support base. One off donations also increased to £2,233 partly thanks to a donation from a charitable trust. Our income from events was £4,075 which came from the regular sponsored walk of the Yorkshire Three Peaks by The Grammar School at Leeds. We are delighted by the undiminished success of this event and the continued support of the school. As this was the only significant fund-raising event in the year, our income from such events fell significantly.

Despite that, this year total income was relatively stable overall and only fell to £20,232. Our strategy is to increase our regular donations and reduce our dependence on events so we are very pleased with this outcome. We are extremely grateful to all our supporters who give so generously and provide FOGADD with a sound basis to enable us to carry out our work, which remains much needed in such a poor part of

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a very poor Province. We also benefited as the rand remained weak against the pound which means the money we raised could go further in South Africa.

We would encourage all regular donors to consider whether they have any friends who might contribute regularly ***even on a small scale*** to a charity which has virtually no running costs but remains well-managed.

ii) Allocation of Funds

How then do we spend the money which we receive?

Strategy

We continue to support six on-going projects. The projects we support provide us with good feedback on their activities, accounting well for the money we send, and in the case of the scholarships, which has always been our major outlay, we are now seeing very gratifying results as the scholars go on to Universities or employment. Last year, due to problems with our bank in South Africa, we were unable to make payments within our financial year so the accounts for the year to 31 March 2019 include scholarship payments for two years. Donations to other projects related to 2018 and 2019 payments were made after the year end. We reported on the projects last year and set out our comments on them again below. Thus the financial year ending 31 March 2020 is likely to include two payments to each scheme. The trustees are satisfied they have sufficient funds to pay bills and meet any liabilities as they fall due.

Scholarships

During 2018-19 we supported six scholars. We are very pleased that the scholar who matriculated in 2018 has enrolled at Rhodes University in Grahamstown, and ultimately plans to become a teacher. Another of our former scholars did a Post-Graduate Certificate in Education (PGCE) last year and may obtain a post at the primary school from which many of our scholars come.

Overall since we began, thirteen of our scholars have gained University or Tertiary Education places and five more have gained full employment in good quality jobs. In 2018/19 five scholars attended PJ Olivier High School, where the language of instruction is Afrikaans, and one attended Victoria Girls High School. Due to very difficult home circumstances, having a very adverse effect on her capacity to study in her matric year, we agreed to cover boarding fees for this scholar on a one-off basis. All the scholars continue to benefit from the opportunity to attend these good quality schools despite often difficult home backgrounds and, whilst all have benefited significantly, some of their achievements have been very impressive indeed.

We are actively working with Victoria Girls High School, which obtains the best exam results in the Eastern Cape, to find other suitable scholarship candidates. As a result, the school has identified a suitable candidate for a scholarship beginning in 2020.

GADRA

We funded GADRA (Grahamstown and District Relief Association) with a lower amount of R115,000 (approximately £6,443) in the financial year to 31 March 2019. This was allocated to three main areas. Firstly GADRA has embarked on an ambitious plan to improve the quality of the more deprived schools in Grahamstown. This plan involves a number of initiatives including a mentoring programme at three schools for 140 final year pupils by Rhodes University students. This was a significant contributing factor in a record number of 89 passes at University entrance standard from these schools.

Secondly, we also continued to support GADRA's existing work with the Matric School, which provides intensive tuition to school leavers to improve their grades and so improve their chances of further education and employment. GADRA is now the leading feeder school in Grahamstown (public or private) for Rhodes University. In 2018 there was a 100% pass rate and over 100 students gained bachelor passes i.e. achieved university entrance level grades. We believe this achievement by GADRA gives credibility to the wider project they are undertaking to raise achievement levels in the weaker schools across the city.

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Thirdly our funding continues to support the mobile science lab which we have helped to fund since its inception. This is now run by GADRA (hence it is included under this donation), as GADRA can provide financial and other management skills needed to organise their work. There has been a shift in their approach. Rather than supplying teachers into the schools, the teachers at the supported schools receive additional training and development through sessions undertaken at Rhodes University. The mobile lab then provides the necessary equipment for pupils to undertake practical work in biology and physics, as well as giving support via the Xhosa speaking assistant.

St Mary's Development and Care Centre

We continued to provide funding to this Centre which was originally founded to address the problem of poor children coming to school hungry. This year FOGADD donated Rand 30,000 (c.£1,681), and is maintaining that support. Here is an extract from their annual report describing their broader purpose whilst they still feed and support these children.

The DCC: "provides daily care and support to 165 children through purposefully scaffolded sets of developmental, learning and enrichment activities. The aim is to help grow young people with a positive sense of self and the attributes and learning foundations to make their way in the world. The DCC also works with parents and caregivers from over 100 families to build stronger relationships and supportive learning and social environments at home. A final goal of the DCC is to collaborate with like-minded agencies and grow city-wide networks to unite Grahamstown in support of all its children."

Child and Family Welfare

We made an annual contribution to Child and Family Welfare of R 25,000 (c£1,400). This charity works with children suffering from abuse and neglect and struggles to retain the professional staff required. (It is estimated that 1 in 3 children under 18 suffer from child abuse.) Case-loads remain high, and salaries need to be competitive due to a national shortage of social workers. The FOGADD contribution supports salary costs, aiming to help with staff retention. We are delighted that under Woineshet Bischoff and the SA management committee this important organization continues to develop its work. As part of that work, it is now successfully running three safe houses for 16 children that have suffered abuse or neglect.

Siyazama Pre-School

We make a contribution of Rand 20,000 (c.£1,120) per year to Siyazama school and that was maintained. Siyazama continues to be a model for pre-schools in the township and our funding enables them to keep their buildings in good repair. They used part of the funds to pay a Christmas bonus to staff, who receive only a very small stipend.

CSD

We made a donation of Rand R16,000 (c£896). The Centre for Social Development ('CSD') focuses on training and support for pre-schools but uses these bases for early childhood development as a springboard for the development of Multipurpose Centres that serve the welfare of the whole wider community (from Aids awareness classes to Governance training).

Assumption Nutrition

We made a small donation of R,000 (£56) to this project which like St Marys provides lunches to children who would otherwise not be sure of getting a meal at home. We will continue to monitor this project to see whether we should continue our support.

iii) Costs and Publicity

In all this activity, we seek to keep our costs to the barest minimum. Thus almost all donations are spent on the needs in SA. Our only costs continue to be the bank charges for each electronic transfer of funds, and a monthly charge from Just Giving. We aim to minimise the bank charges by making just one transfer a year. Everyone involved directly in our work both here and in SA is contributing voluntarily.

The web-site address is www.fogadd.org.uk and we have a facebook page. We also have a short power point presentation which can be delivered to donor organisations such as schools and churches in order to provide their members with more information on our activities.

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iv) Grahamstown Watch Committee

We are grateful for the work of the Watch Committee in Grahamstown which continues to monitor all FOGADD projects and also to advise on other possible worthwhile areas for support. This committee plays a crucial role (along with the accounts and reports from the relevant organisations) in assuring us that the money raised by FOGADD is well spent. We are very fortunate that such skilled and busy people continue to offer their services. We are delighted that Mrs Margie Keeton, who is involved in a number of voluntary organisations in Grahamstown, continues to monitor projects on our behalf.

During part of the financial year ended 31 March 2019 two of our trustees were able to visit Grahamstown for an extended period in virtue of Professor Megone undertaking a sabbatical at Rhodes University for one year (returning on 10/8/18). As a result of this residency, both Professor Megone and Mrs Megone were able to engage fully with all the organisations which FOGADD supports. Mrs Megone attended AGMs for both GADRA and Child and Family Welfare, and she visited Siyazama. Both trustees met with staff and leadership at St Mary's Daycare Centre and at the two schools with scholars. And they were able to have extensive discussions with Ashley Westaway who leads GADRA, and with a number of other GADRA staff and pupils.

It was extremely rewarding to be able to review once again at first hand the tremendous work undertaken by these organisations. The quality and dedication of the leaders of all the organisations FOGADD supports was both reassuring and heart-warming, with so much still needing to be done.

As noted in our comments on strategy above, we had some problems with the operation of our SA bank account at First National Bank in Grahamstown, so we decided to move our account to Standard Bank in Grahamstown, making this move whilst our two trustees were residing there, and working with Mrs Keeton, our watch committee chair.

The visit of our trustees also made us aware of the broader challenges faced by all the organisations we support in the Grahamstown and District region. The area was in the third year of an extensive drought. Residents were limited to 50L water a day. The Municipality is not paying its bills, and this impacts adversely on the delivery of basic services – maintaining roads, sewerage and electricity delivery, keeping public highways clear of grazing animals (cows and donkeys), and so on. In the circumstances the achievements of civil society, and in particular the organisations FOGADD supports, is even more impressive, and even more vital.

In conclusion, we reiterate our thanks to all our donors, and as chairman I would once again also like to thank all my fellow trustees for all the work they have put in over the last year. I would also like to thank all those in Grahamstown who send us regular reports on their activities. As this review has indicated the work needed to raise funds for FOGADD is always challenging. Nonetheless we wish to continue our support and if possible to increase it year on year. Our visit has only confirmed the need for this. We shall be returning in 2020 and another trustee has visited during 2019 so we continue to monitor projects closely.

Our current plan is to maintain contributions to the activities we currently support, subject to satisfactory reports on their work. However, if possible we would like to raise additional funds to increase our support for the ambitious project to raise standards in all the former 'township' schools. So it is likely that the demands will continue to be challenging over the next few years as our support base also faces financial challenges. Having said that the overall sums required remain fairly small when viewed in a larger context and I am confident that we will continue to be motivated to meet the significant needs that continue to require addressing in Grahamstown.

(Prof.) Christopher Megone, Chairman of Trustees.

* The conversions are approximations using an exchange rate of R17.85 to £1 which was the average for the past year.

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Policies

There should be a description of the policies adopted as follows:

- *Reserves Policy: The charity currently operates with minimal reserves. The trustees are endeavouring to build up its donor base with a view to having cash reserves equal to 4 months operating expenditure.*
- *Grant-making policy –*
 1. Accountability and ease of monitoring e.g. proper accounts must be kept; Grahamstown Watch Committee able to monitor activity and report back on progress and outcome.
 2. Effectiveness and achieving outcomes – e.g. monitoring of what scholars have gone on to do; monitoring of results from GADRA matric school and primary schools projects.
 3. Meeting our priorities – our priorities are in the areas of education and welfare, with health and sport remaining as secondary targets.
 4. Number of people benefiting – we want to uplift the whole community, so where we support individuals, as in the scholarship scheme, we shall be looking for knock on benefits for the wider community.
 5. Geography – projects nearer to Grahamstown have priority, in part because of greater ease of monitoring via the Watch Committee.
 6. Length of our commitment – important to classify all potential projects as ongoing or one-off.
 7. Scholarship selection – independent Grahamstown scholarship committee to recommend scholarship awards for approval by Trustees.

- *Review of major risks (optional) –*

Risk: failure of proper allocation of funds overseas

Action: Grahamstown Watch Committee to oversee activities, and accounts received from projects supported.

Signature and Declaration

I declare, in my capacity of charity trustee, that:

- The trustees have approved the report above; and
- Have authorised me to sign it on their behalf.

Prof. C Megone, Chairman

Date: 27 January 2020

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

I report on the accounts of the Trust for the year ended 31 March 2019, which are set out on page 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Use of my report

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body, for my work, for this report, or for the statement I have made.

Name: Linda Cooper

Relevant professional qualification or body: FCA

Office address: Little Trees, Brearton, Harrogate HG3 3BZ

Date: January 2020

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RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

<u>Receipts</u>	Year ended £	31 March 2019 £	Year ended £	31 March 2018 £
Donations and other similar receipts	12,473		8,640	
Fundraising events	4,075		9,699	
Gift aid	3,677		3,385	
Deposit interest	7		1	
Total receipts		<u>20,232</u>		<u>21,725</u>
 <u>Payments</u>				
Charitable payments:				
Scholarships paid	18,464		0	
Grants paid	7,339		0	
Charitable activities	4,257		0	
Bank charges	188		-25	
		30,428		-25
Fundraising costs		216		216
Administration costs		0		0
Total Payments		<u>30,464</u>		<u>191</u>
Net of Receipts/(Payments)		-10,232		21,534
Cash funds last year end		23,026		1,508
Exchange rate differences		-635		-16
		<u>12,159</u>		<u>23,026</u>

STATEMENT OF ASSETS AND LIABILITIES AT YEAR END for the financial year ended 31 March 2019

	31 March 2019 £	31 March 2018 £
Total Unrestricted Cash Funds	<u>12,159</u>	<u>23,026</u>

Signed by two trustees on behalf of all the trustees:

Prof C Megone
Date 27 January 2020

Mrs D Megone