

**FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)**

**ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2017**

**Friends of Grahamstown and District  
Development (FOGADD)**

Registered Charity Number: 1093339

Accounts

Year ended 31 March 2017

# FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

## ANNUAL REPORT

YEAR ENDED 31 MARCH 2017

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# FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

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### Legal and Administrative Information

This is a fundraising charity set up under a Trust Deed dated 16 January 2002 and Supplemental Deed dated 8 July 2002. The objects of the charity are to promote the advancement of education, health, welfare and sporting developments in Grahamstown and the surrounding region of the Eastern Cape, South Africa.

### Trustees and Governance

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

Name of Trustee	Dates during which the named trustee acted if not for the whole period	Name of person or body entitled to appoint any charity trustee
Prof C Megone (Chair)		Trustee resolution
Mr C Iley (Treasurer)		Trustee resolution
Mrs A Hall		Trustee resolution
Mrs C Harvey		Trustee resolution
Mr M Johnson	.1.4.16 to 29.3.17	Trustee resolution
Mr M Lamb (Secretary)		Trustee resolution
Mr C Law		Trustee resolution
Mrs C Mallett		Trustee resolution
Mrs D Megone		Trustee resolution
Mrs S Law		Trustee resolution
Mrs C Smith	From 1.2.17	Trustee resolution

10 trustees are appointed by resolution of the existing trustee body.

### Activities and Achievements

#### Overview

FOGADD continues to support education and welfare projects in the Eastern Cape of South Africa, specifically in the Grahamstown area. During the financial year ended 31 March 2017 there were two full meetings of the UK trustees, whilst in South Africa there was one meeting of the Watch Committee and a selection meeting of the Scholarship Committee. All committee members both in UK and RSA remain volunteers, and all fund-raising is carried out on a voluntary basis. We would once again like to thank Mrs Margie Keeton, who is based in Grahamstown, for her careful monitoring of the spending of the funds we send across to the various projects and activities we support.

#### ***1) Fund-raising***

In the UK this year there was a drop in our regular donations to £7,546 mainly because we lost one or two regular donors, although one-off donations increased slightly to £1,701. This year total income was £17,657 which is below our current annual target (which is £25,000, though we would like to increase that target in the future). Although regular donations fell slightly, the overall fall was mainly due to a decrease in fund raising activity during the year. Donations to Just Giving included some sponsorship related to fund raising events, but we held one less event than usual, and the sums raised by our annual run for Children in York were small this year.

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We are extremely grateful to all our supporters who give so generously and give a sound basis to enable us to carry out our work. Fortunately, in some respects, although the sum raised in pounds fell, the amount we were able to send in rand terms remained reasonably high as the rand remained very weak against the pound. So the money we raised could go further in South Africa this year.

However we do not wish to rely on fluctuations in the exchange rate in order to ensure that we continue to provide adequate support to the important projects that continue to be greatly needed in an impoverished region of South Africa. We would encourage all regular donors to consider whether they have any friends who might contribute regularly *even on a small scale* to a charity which has virtually no running costs but remains well-managed. The trustees will be working to find additional individual regular donors during the current year.

The most significant amount raised through events was once again from a sponsored walk of the Yorkshire Three Peaks by The Grammar School at Leeds which continued to support us. The pupils undertaking this walk raised the fantastic amount of over £3,860 plus additional donations via Just Giving. We are extremely grateful to them, and to the relevant trustee who leads this activity, as this kind of effort makes a very significant contribution to our work. Other fund-raising activities include the Bootham Junior Fun Run in York which raised over £500 and a half marathon by Helen Megone which raised over £100.

### *ii) Allocation of Funds*

How then do we spend the money which we receive?

#### Strategy

We support seven on-going projects. The projects we support provide us with good feedback on their activities, accounting well for the money we send, and in the case of the scholarships, which has always been our major outlay, we continue to see very gratifying results as the scholars go on to Universities or directly into employment. Both these are significant achievements, given the competition for University places and an unemployment rate nationally of 27% and a higher rate within the Grahamstown region (about 60% in Grahamstown itself).

We were able to maintain our level of support to most projects last year, although there was a decline in the overall number of scholars in receipt of funding, as only one new scholar was selected and three completed their studies. This slight reduction in funding for scholars partly reflects a shift in our emphasis to supporting an initiative by GADRA to improve educational standards in schools across Grahamstown East (the formerly disadvantaged area) as a whole (see below).

#### Scholarships

During 2016-17, as mentioned above, the number of scholars fell as some of those we had been funding completed their high school education. We supported seven scholars. In 2016/17 five scholars attended PJ Olivier High School where the language of instruction is Afrikaans and one attended Victoria Girls High School. Another girl completed her final year at a good school in King William's Town where her family had moved. She had previously attended Victoria Girls High, but when her family left Grahamstown, the trustees agreed to continue to support her at her new School, and she achieved very good final matric grades.

To date, we have supported 23 students who have completed their secondary education. Twelve of our scholars have gained university or tertiary education places and eight more have gained employment. We do not have information for the other three. In Grahamstown where unemployment is around 60%, as noted above, this is very good news. All the scholars continue to benefit from the opportunity to attend good quality schools despite often difficult home backgrounds, and some of their achievements have been very impressive. Two of our trustees are in Grahamstown this year and have met some of the scholars and former scholars. One of our former scholars is currently a student social worker at another of our

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projects, Child and Family Welfare and another has been doing teaching practice at PJ Olivier where she has acted as a mentor to some of the current scholars.

Because this has been a successful scheme, we would still like to increase the number of scholars by recruiting two each year. However we need to find supporters who will sponsor suitable candidates, and at present we cannot increase the number and also sustain all our other support. We will work on this in the coming year.

### GADRA including the Mobile Science Lab

We provided funding of Rand 180,000 to GADRA (Grahamstown and District Relief Association) for 2016/7 (c£9,524).

As noted above we have increased our funding for the work of GADRA because we wish to support this very well-run Non-Governmental Organisation in its ambitious plan to improve the quality of all the schools in Grahamstown, focusing on Grahamstown East. This plan involves a number of initiatives including a mentoring programme for hundreds of school pupils by Rhodes University students, as well as professional development programmes to support the head teachers of some of these schools.

However, we have also continued to support GADRA's existing work and increased our sponsorship to ten scholars who attended the matric school which provides intensive tuition to school leavers to improve their grades and so improve their chances of further education and employment. We are delighted that all of our scholars improved their grades and all achieved the grades needed to go to university. Seven of the ten scholars were offered places at Rhodes University, which remains one of the best HE institutions in SA. GADRA is now the leading feeder school (public or private) for Rhodes, with 120 out of 161 pupils gaining university level grades. We believe this achievement by GADRA gives credibility to the wider project they are undertaking to raise achievement levels in the weaker schools in the city.

We have also funded the Mobile Science Laboratory since its inception. This initiative has now been incorporated into GADRA, as it was struggling to raise funds and was able to benefit from the high quality administrative support that GADRA can provide. The mobile lab provides the necessary equipment for pupils to undertake practical work in biology and physics. GADRA has decided to focus the efforts of this activity on fewer schools which are more receptive to the support, where the mobile lab team can have a greater effect. This appears to have been justified by better results at those schools. Maths and Science teaching remains an area of significant need in SA, so the activity in this area remains important.

### St Mary's Development and Care Centre

We continued to support this Centre which was originally founded to address the problem of poor children coming to school hungry. FOGADD maintained its donation at Rand 30,000 (c. £1,587). It now provides much wider support to over 100 children, including after school activities and homework support as well as support to their families.

St Marys is now working with GADRA on a project to improve school performance of some of these children who are falling behind in their educational attainment. They have begun by offering small extra classes to Grade 3's and 6's (i.e children aged 8 to 9 and 11-12). Many children in South African schools are functionally illiterate when they leave Grade 4 and little support is available to these children so they continue to fall further behind in their subsequent school work. The pilot programme undertaken in the 2016 academic year has had very good results with the Grade 3 children, but it appears to make less difference to older children. Intervening at age 11 is already too late to address previous deficiencies. So in 2018 this programme is going to focus on the younger age-group of children, in order to maximise the benefits of the project.

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### Child and Family Welfare

We also maintained our annual contribution to Child and Family Welfare of Rand 30,000 for 2016/17 (c. £1,587). This charity is celebrating its centenary in 2017. It continues to work with children suffering from abuse and neglect. (It is estimated that 1 in 3 children under 18 in SA still suffer from some form of child abuse.) Case-loads for the social workers remain high, and salaries need to be competitive due to a national shortage of social workers. The FOGADD contribution supports salary costs, aiming to help with staff retention. We are delighted that under Woineshet Bischoff and the SA management committee this important organization continues to develop its work. As part of its current projects, it is now successfully running three safe houses for 16 children that have suffered abuse or neglect, and it has also expanded its pre-school.

### Siyazama Pre-School

We made the same contribution of Rand 20,000 (c.£1,058) a year to Siyazama Pre-school. Here is an extract from their report on how the money has been spent:

"We have embarked on a very ambitious project...although we don't really have money to fund it. We employ 4 Early Childhood Development Practitioners at Siyazama. Three are qualified, but one does only have matric. She has started with training at the CSD at Rhodes University. It will cost the school approximately R20 000; money that we don't have. We hope that FOGADD will (once again) come to the rescue and give us a donation for 2017."

### CSD

We kept the same level of funding to CSD of Rand 20,000 (c£1,058) to support the Centre for Social Development ('CSD'). CSD focuses on pre-schools but uses these bases for early childhood development as a springboard for the development of Multipurpose Centres that serve the welfare of the whole wider community (from Aids awareness classes to Governance training).

### **iii) Costs and Publicity**

In all this activity, we seek to keep our costs to the barest minimum. Thus almost all donations are spent on the needs in SA. Our only costs continue to be the bank charges for each electronic transfer of funds and we minimise these by making just one transfer a year. Everyone involved directly in our work both here and in SA is contributing voluntarily.

The web-site address is [www.fogadd.org.uk](http://www.fogadd.org.uk). We also have a short power point presentation which can be delivered to donor organisations such as schools and churches to provide their members with more information on our activities.

### **iv) Grahamstown Watch Committee**

We are grateful for the work of the Watch Committee in Grahamstown which continues to monitor all FOGADD projects and also to advise on other possible worthwhile areas for support. This committee plays a crucial role (along with the accounts and reports from the relevant organisations) in assuring us that the money raised by FOGADD is well spent, and we are very fortunate that such skilled and busy people continue to offer their services. We are delighted that Mrs Margie Keeton continues to act as chair of this committee. Mrs Keeton formerly ran the Anglo American Social Fund, one of the largest grant making bodies in South Africa, and is involved in a number of NGO's in Grahamstown.

We are aware that some individual donors who are supporting particular scholars appreciate receiving personal information on and from the scholars – their academic reports, and letters from the scholars themselves. We are working to improve our links with the relevant schools to help us support the delivery of this information. However the writing of individual letters continues to be a challenge. Many of the scholars are first language Afrikaans or Xhosa, so writing in English is hard, and their handwriting is often

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not very legible (an international problem as technology overtakes other forms of communication). However we believe that with support from their teachers we can achieve better links here, and we trust that all donors will appreciate the difficulties involved.

In conclusion, we reiterate our thanks to all our donors, and as chairman I would once again also like to thank all my fellow trustees for all the work they have put in over the last year. It is my sad duty to report that this year one of our trustees passed away at the very early age of fifty six. Mike Johnson was a trustee from the inception of FOGADD and had made some very significant contributions to fund-raising. His drive and encouragement is greatly missed.

On a more positive note we are very pleased to welcome Constance Smith who has agreed to join the Trustee team, and I am sure FOGADD will benefit greatly from her presence.

I would also like to thank all those in Grahamstown who send us regular reports on their activities. As this review has indicated the work needed to raise funds for FOGADD is always challenging as we wish to continue our support and if possible to increase it year on year. Unfortunately, after fifteen years many of the issues that FOGADD seeks to address continue to require support. The Eastern Cape remains a very poor province and Grahamstown still has high levels of HIV/AIDS (19%), and alcohol and drug dependency (if anything problems associated with drugs have become worse). Although there are some signs of improvement in some Grahamstown East schools, only about 25% of students even complete matric with fewer achieving a pass necessary to continue into further education.

Our current plan is to maintain contributions to the activities we currently support, subject to satisfactory reports on their work. However, if possible we would like to raise additional funds to increase our support for the ambitious project to raise standards in all the former 'township' schools. So it is likely that the demands will continue to be challenging over the next few years as our support base also faces financial challenges. Having said that the overall sums required remain fairly small when viewed in a larger context and I am confident that we will continue to be motivated to meet the significant needs that continue to require addressing in Grahamstown.



**(Prof.) Christopher Megone, Chairman of Trustees.**

\* The conversions are approximations using an exchange rate of 18.9 to £1 which is the average for the past financial year.

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### Policies

*There should be a description of the policies adopted as follows:*

- *Reserves Policy: The charity currently operates with minimal reserves. The trustees are endeavouring to build up its donor base with a view to having cash reserves equal to 4 months operating expenditure.*
- *Grant-making policy –*
  1. Accountability and ease of monitoring e.g. proper accounts must be kept; Grahamstown Watch Committee able to monitor activity and report back on progress and outcome.
  2. Effectiveness and achieving outcomes – e.g. monitoring of what scholars have gone on to do; monitoring of effect of the Mobile Biology laboratory on improving the pass rate in biology at relevant schools.
  3. Meeting our priorities – our priorities are in the areas of education and welfare, with health and sport remaining as secondary targets.
  4. Number of people benefiting – we want to uplift the whole community, so where we support individuals, as in the scholarship scheme, we shall be looking for knock on benefits for the wider community.
  5. Geography – projects nearer to Grahamstown have priority, in part because of greater ease of monitoring via the Watch Committee.
  6. Length of our commitment – important to classify all potential projects as ongoing or one-off.
  7. Scholarship selection – independent Grahamstown scholarship committee to recommend scholarship awards for approval by Trustees.
- *Review of major risks (optional) –*

*Risk: failure of proper allocation of funds overseas*

*Action: Grahamstown Watch Committee to oversee activities, and accounts received from projects supported.*

### Signature and Declaration

I declare, in my capacity of charity trustee, that:

- The trustees have approved the report above; and
- Have authorised me to sign it on their behalf.

Prof. C Megone, Chairman

Date:

*19<sup>th</sup> January 2018*





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### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF GRAHAMSTOWN AND DISTRICT DEVELOPMENT (FOGADD)

I report on the accounts of the Trust for the year ended 31 March 2017, which are set out on page 8.

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body, for my work, for this report, or for the statement I have made.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Linda Cooper

Relevant professional qualification or body: FCA

Office address: Little Trees, Brearton, Harrogate HG3 3BZ

Date: 22 JANUARY 2018

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#### RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

<u>Receipts</u>	Year ended £	31 March 2017 £	Year ended £	31 March 2016 £
Donations and other similar receipts	9,247		9,253	
Fundraising events	4,558		6,838	
Gift aid	3,851		4,451	
Deposit interest	1		1	
Total receipts	<u>          </u>	<u>17,657</u>	<u>          </u>	<u>20,543</u>
 <u>Payments</u>				
Charitable payments:				
Scholarships paid	10,847		9,202	
Grants paid	10,580		10,672	
Charitable activities	4,232		5,191	
Bank charges	124		120	
	<u>          </u>	25,783	<u>          </u>	25,185
Fundraising costs		216		216
Administration costs		0		0
Total Payments		<u>25,999</u>		<u>25,401</u>
Net of Receipts/(Payments)		(8,342)		(4,858)
Cash funds last year end		11,532		17,709
Exchange rate differences		(1,682)		(1,319)
		<u>1,508</u>		<u>11,532</u>

#### STATEMENT OF ASSETS AND LIABILITIES AT YEAR END for the financial year ended 31 March 2017

	31 March 2017 £	31 March 2016 £
Total Unrestricted Cash Funds	<u>1,508</u>	<u>11,532</u>

Signed by two trustees on behalf of all the trustees:

*DJ Magone* , *J. Magone*

The financial statements were approved by the trustees on 14 January 2018